

Board Meeting Minutes

Tuesday, January 21, 2020
10:00 am (Mountain Time)
Baker and Murakami Produce
1431 Se 1st Street, Ontario, OR 97914
Conference Call Number: 541-896-1824

Members Present:

- Grant Kitamura, Board President
- Kay Riley (via phone)
- Corey Maag (via phone)
- Jason Pearson

Staff:

- John L. Braese
- Julie Hicks (via phone)

Regular Board Meeting Call to Order:

The meeting was called to order at 10:02 am with special guests present:

- Jim Maret
- Mike Walker
- Larry Meyer, Argus Observer (via phone)

Discussion and Action: Review and approval of December 31, 2019 meeting minutes.

Board Member Kay Riley made a motion to approve the minutes of January 14, 2020 with the addition requested by Mike Walker on page 2 adding language. The motion was seconded by Board Member Jason Pearson. By unanimous vote, the minutes were approved with the correction noted.

Discussion and Action: Update

Board President Grant Kitamura handed the meeting over to John L. Braese for updates on the project. Braese provided the update due to Officer to the Board Greg Smith's unavailability.

Braese started the briefing notifying the board the checking account and line of credit had been established and board members had provided signatures needed. Payments will be made electronically to vendors after approval for quicker turn around to ODOT.

Braese continued stating the RFP had been legally posted in the Argus Observer the previous week. The closing date for vendors interested in providing insurance is February 15, 2020.

Riley stressed the need for the insurance to include liability protection for board members. Kitamura agreed any policy should include protection for the board. Braese said this would be included in the upcoming policy.

Braese stated he is still working on a date for personnel from Union Pacific, personnel from the anticipated operator and the shippers to meet in Boise. Braese continued with coordination of such a large group of persons has been difficult and the expected dates look to be February 17, 18 or 19 at this time. As soon as a date is locked, board members will be notified immediately.

Due to the observance of Martin Luther King Jr. Day, the weekly contractors' call was cancelled and no new information from these entities was provided.

Adjournment:

With no further discussion, the meeting was adjourned at 10:12 am.

Respectfully Submitted:
Greg Smith, Officer to the Board