



Malheur County Development Corporation

Tuesday, April 2, 2024

10:00am (Mountain Time Zone)

Attendees: Shawna Peterson, Executive Director; Corey Maag, Board Member; Ralph Poole, Board Member; Kay Riley, Board Member; Mike Walker, Board Member; Nathan Harrison, Axiom; Cooper McColeman, Axiom; Taylor Rembowski, Malheur County

Online Attendees: Jason Pearson, Board Member; Les Zaitz, Malheur Enterprise; Pat Caldwell, Malheur Enterprise; Steven Mitchell, Malheur Enterprise; Emily Conlon, S Peterson Law

1. Call meeting to order.

Vice-Chair Corey Maag acted as chair in Board Chair Grant Kitamura's absence. Maag called the meeting to order at 10:05am.

2. Review and acceptance of previous meeting minutes.

Kay Riley made a motion to approve the March 19, 2024 meeting minutes with the amendment that the construction timeline discussion that took place be noted under Operations Discussion. Ralph Poole seconded the motion and all present board members voted in favor.

3. Reports:

a. Update from Executive Director Shawna Peterson. Executive Director Shawna Peterson gave an update to the board on the following:

Peterson remains in close contact with ODOT; they are meeting internally to discuss the proposed plan and milestones on April 10. Peterson expects to receive feedback following that meeting and will report back with an ODOT update.

Peterson informed the board that officials with the Oregon Transportation Commission will be in Ontario in May and will keep the board informed on that visit as well.

Executive Director Peterson is still waiting on a proposal from CommTrex on what services they can provide to further the reload project. She has remained in communication with them and will follow up.

4. Discussion and Action Items:

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.

a. Input on Axiom PDS Draft Phase 2 Report and Schedule

Axiom representatives Nate Harrison and Cooper McColeman attended the meeting to gather board input and facilitate discussion on their draft phase 2 report with the board. The board discussed scheduling and milestones related to ODOT's requests as well as further development of the plan to complete the project. Topics included: engineering and construction bidding process, engineering and design contract exploration, potential funding sources, funding release from ODOT, design finalization of the building, the role of Axiom moving forward, and the role of Executive Director Shawna Peterson moving forward.

b. Approval of Invoices (if any)

None.

5. Next Meeting Agenda Build.

The next board meeting will be on April 16, 2024 at 10:00am at the Malheur County Courthouse.

6. Adjournment. Ralph Poole made a motion to adjourn. Kay Riley seconded the motion and all present board members voted in favor. The meeting ended at 11:40am.

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