



Malheur County Development Corporation

Monday, September 15, 2025

10:00 am (Mountain Time Zone)

Attendees: Grant Kitamura, Board Chair; Kay Riley, Board Member; Mike Walker, Board Member; Jason Pearson, Board Member; Shawna Peterson, Executive Director; Emily Conlon, S Peterson Law

1. Call meeting to order.

Chair Kitamura called the meeting to order at 10:02am.

2. Review and acceptance of previous meeting minutes.

Board members reviewed meeting minutes from August 14, 2025 and August 29, 2025. Mike Walker made a motion to approve the August 14, 2025, and the August 29, 2025 meeting minutes. Jason Pearson seconded the motion and all present board members voted in favor.

3. Reports:

Update from Executive Director: Shawna Peterson. Executive Director Peterson provided an update. Outstanding items include Union Pacific Rail Road's signing off on the completed rail work and the Industry Track Agreement and an amendment to the Connect Oregon grant agreement to address the sale of the project if that is ultimately approved. She continues to work with the various stakeholders.

4. Discussion and Action Items:

Amendment to Extend Letter of Intent. Executive Director Peterson proposed extending the binding letter of intent to October 16, 2025, to accommodate for the currently pending items discussed in her report and to allow the board sufficient time to review the proposed transaction. Mike Walker made a motion to approve the extension deadline to October 16, 2025. Kay Riley seconded the motion and all present board members voted in favor.

5. Next Meeting Agenda Build. The next board meeting will be scheduled at a future date.

6. Adjournment. The meeting ended at 10:17am.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.