



Malheur County Development Corporation

Tuesday, February 20, 2024

10:00am (Mountain Time Zone)

Attendees: Grant Kitamura, Board Chair; Mike Walker, Board Member; Kay Riley, Board Member; Corey Maag, Board Member; Shawna Peterson, Executive Director; Taylor Rembowski, Economic Development for Malheur County; Pat Caldwell, Malheur Enterprise

Online Attendees: Ralph Poole, Board Member; Jason Pearson, Board Member; Emily Conlon, S Peterson Law; Steve Mitchell, Malheur Enterprise

1. Call meeting to order.

Board Chair Grant Kitamura called the meeting to order at 10:00am.

2. Review and acceptance of previous meeting minutes.

Kay Riley made a motion to approve the February 6, 2024 meeting minutes. Corey Maag seconded the motion and all present board members voted in favor.

3. Reports:

- a. **Update from Executive Director Shawna Peterson.** Executive Director Shawna Peterson gave an update to the board on the following:

ODOT Meeting – February 21, 2024: Executive Director Shawna Peterson reviewed the draft plan that she will be presenting to ODOT on February 21st. Peterson was able to sit down with a Union Pacific representative as well as an Americold representative to discuss the proposed plan and draw upon their expertise with rail shipping and cross dock warehouses. Discussion topics included rail rates vs truck rates, rail car availability, rail car leasing options, building and site adjustments, site management, and labor.

4. Action Items:

- a. **Consensus on Next Steps.** Board members expressed their approval and gratitude to Executive Director Peterson and to board member Mike Walker on their work on the plan to be presented. The board was in agreement that Executive Director Peterson move forward with presenting the plan to ODOT. Along with presenting the plan, Peterson will be available to answer subsequent requests for detail or schedule follow up meetings with ODOT.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.

b. Approval of Invoices. Corey Maag made a motion to approve the Hytrek Invoice in the amount of \$1,334. Jason Pearson seconded the motion and all present board members voted in favor. Corey Maag made a motion to approve the Wheatland Insurance invoice in the amount of \$12,376.39 and motioned for Executive Director Peterson to confirm with Wheatland MCDC's insurance coverage plan. Mike Walker seconded the motion and all present board members voted in favor.

5. Next Meeting Agenda Build.

Kay Riley reported that he continues to work with the Nyssa Fire Chief regarding weed mitigation at the site. Mike Walker continues working through logistics of the new plan for the site in anticipation of follow up questions from ODOT, including estimated monthly distribution as well as bags of onions per rail car.

The next board meeting will be on March 5, 2024 at 10:00am at the Malheur County Courthouse. Agenda items will include an executive director update, financial report review, and time for board discussion.

6. Adjournment. Board Chair ended the meeting at 11:05am.

Unanticipated agenda items may or may not be included.

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