



Malheur County Development Corporation

Tuesday, March 19, 2024

10:00am (Mountain Time Zone)

Attendees: Grant Kitamura, Board Chair; Mike Walker, Board Member; Corey Maag, Board Member; Ralph Poole, Board Member; Kay Riley, Board Member; Jason Pearson, Board Member; Shawna Peterson, Executive Director; Taylor Rembowski, Economic Development for Malheur County

Online Attendees: Emily Conlon, S Peterson Law

1. Call meeting to order.

Board Chair Grant Kitamura called the meeting to order at 10:00am.

2. Review and acceptance of previous meeting minutes.

Kay Riley made a motion to approve the March 5, 2024 meeting minutes. Ralph Poole seconded the motion and all present board members voted in favor.

3. Reports:

a. Update from Executive Director Shawna Peterson.

Executive Director Shawna Peterson gave an update to the board on the following:

Executive Director Shawna Peterson has uploaded minutes and agendas to the reload center webpage and will continue to supplement the webpage with updated information.

Peterson reported that ODOT is reviewing the draft milestones and deliverables based on the updated business plan. That review is occurring at ODOT internally and Peterson will continue to follow up and report back to the board as she hears updates from ODOT.

Since the last board meeting, Peterson had a phone conference with Commtrex, a rail logistics company based in Texas. They can provide expertise in data analysis and sourcing prospective operators. MCDC will be receiving a proposal from Commtrex on what services they can provide to further the project. Peterson also had a meeting with Jaguar Transport, a nationwide company that currently operates the rail that runs between Vale and US Silica. Peterson reported that she will continue to seek and engage with stakeholders and prospective partners and resources to further the project.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.

4. Discussion and Action Items:

a. Financial / Accounting Discussion

Executive Director Shawna Peterson continues to explore funding options.

b. Operations Discussion

The board discussed operational logistics, including:

- building structure, size and placement
- rail operations
- rail car movers and forklift operators
- forklift acquisition options

The board also discussed the construction timeline for the project.

c. Approval of Invoices (if any)

None.

The board wishes to gain further understanding of the MCDC financials, including the fiscal year. Executive Director Shawna Peterson will arrange for Hytrek to attend an upcoming meeting for further discussion.

5. Next Meeting Agenda Build.

Kay Riley updated the board stating that weed mitigation has been started at the reload site.

The next board meeting will be on April 2, 2024 at 10:00am at the Malheur County Courthouse.

6. Adjournment. The meeting ended at 11:02am.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.