



Malheur County Development Corporation

Tuesday, April 16, 2024

10:00am (Mountain Time Zone)

Attendees: Grant Kitamura, Board Chair; Shawna Peterson, Executive Director; Ralph Poole, Board Member; Kay Riley, Board Member; Mike Walker, Board Member

Online Attendees: Corey Maag, Board Member; Emily Conlon, S Peterson Law, LLC; Antonio Sunseri, Argus Observer; Pat Caldwell, Malheur Enterprise; Steven Mitchell, Malheur Enterprise

1. Call meeting to order.

Board Chair Grant Kitamura called the meeting to order at 10:00am.

2. Review and acceptance of previous meeting minutes.

Kay Riley made a motion to approve the April 2, 2024 meeting minutes. Mike Walker seconded the motion and all present board members voted in favor.

3. Reports:

- a. **Update from Executive Director Shawna Peterson.** Executive Director Shawna Peterson gave an update to the board on the following:

An internal ODOT meeting was held on April 10th; Peterson had a call with ODOT on April 11th where they informed her a letter with next steps will be coming to MCDC before the ODOT commission Ontario meeting in May. ODOT received the updated proposed business plan on February 21st, and was provided a follow up that included proposed sequenced next steps and deliverables on March 5th.

Peterson continues to communicate with UPRR. She is waiting to hear back from RailWorks on her request for a revised proposal to complete the earthwork necessary for the switch installation to connect to the UPRR mainline. Peterson continues to work with UPRR and the County on weed mitigation at the site.

Peterson will be meeting with Axiom PDS, Pat Woodcock of Engineering Northwest and Adele Schaffeld of the Malheur County Building Department later this week to review the existing plans and assess work remaining, and come up with a status report and discuss options/recommendations for moving forward. The board briefly discussed options, emphasizing a priority for maximizing work done to date and timeliness/efficiency.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.

4. Discussion and Action Items:

a. Commtrex Proposal.

The board discussed the recently submitted Commtrex proposal for data analysis to inform optimal routes and prospective operating partner identification. Executive Director Shawna Peterson will gain clarification from Commtrex and follow up with answers to board member's questions at the upcoming board meeting.

b. Approval of Invoices (if any)

The board reviewed one invoice from Nelson Construction Corp. Nelson Construction Corp. has already been paid for the building foundation work; this invoice is for the MCDC retainage for this work. This work was completed prior to the ODOT spending pause. Kay Riley made a motion to approve the Nelson Construction Corp. invoice in the amount of \$30,865.41. Ralph Poole seconded the motion and all present board members voted in favor.

5. Next Meeting Agenda Build.

The next board meeting will be on May 7, 2024 at 10:00am at the Malheur County Courthouse.

6. Adjournment. The meeting ended at 10:37am.

Unanticipated agenda items may or may not be included.

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